



# INDIANA UNIVERSITY

## SCHOOL OF MEDICINE

### International and Away Electives

gme-adm-0003

#### About This Policy

**Effective Dates:**

02-02-2014

**Last Updated:**

04-22-2022

**Responsible University Administrator:**

Senior Associate Dean for GME

**Policy Contact:**

GME Assistant Director

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#### Scope

This policy applies to all Indiana University School of Medicine (IUSM) GME resident and fellow physicians.

#### Policy Statement

IUSM residents may, with program director's approval, participate in training programs outside of the affiliated hospital system. While it is within the program director's discretion to allow electives, there must be appropriate justification to provide off-site rotations if the educational experience exists within the IUSM GME system. An electronic application must be completed by the program director or coordinator and approved by the Office of Graduate Medical Education. This request must include a detailed description of the rotation's goals, objectives and competency-based curriculum (Attachment 1). Program directors shall ensure that appropriate evaluations are completed for residents on away electives in order to document credit for the time spent away. There must be a program policy on how to apply for away rotations, amount of permissible away time and if necessary, procedure for the completion of missed core educational sessions.

The Assistant Director for Accreditation will review and approve or decline domestic away electives. For international away electives, approval will need to be granted by the Assistant Director for Accreditation, the Associate Director for Global Health, and the Senior Associate Dean.

Funding of salary, all fringe benefits will remain as fiscally approved by IUSM GME unless explicitly stated otherwise in the Affiliation Agreement. Professional liability coverage should be provided by the accepted institution, if possible.

IUSM GME is not responsible for any subsidization for housing, meals, or parking for residents while on away rotations. This must be communicated to the rotating resident by the Division or Department prior to the initiation of the away rotation request.

If a resident is training with an H-1B visa, a consultation with the Office of International Affairs is required to determine any special additional costs and restrictions.

Programs wanting to count procedures performed on away electives as part of resident case logs may need to contact their ACGME RC for further information.

Residents will be required to complete the International Questionnaire within 30 days after completion of an international rotation.

## Reason For Policy

The purpose of this policy is to establish policy and procedure to ensure the quality of education and appropriate supervision for off-site elective rotations.

## Procedure

Please see the [Procedure for Requesting an Away Elective](#). International electives may require additional paperwork.

## Definitions

*ACGME* is the Accreditation Council for Graduate Medical Education.

A *resident* is an IUSM resident or fellow, or a non-IUSM resident or fellow electively rotating through IUSM and providing clinical care as part of a GME program.

Rotation assignments, when performed outside IUSM's major affiliate hospitals, are referred to as "*elective rotations*."

## Implementation

The Designated Institutional Official (DIO) for Graduate Medical Education is responsible for implementation of this policy.

## Oversight

Policy authority for this document resides with the Graduate Medical Education Committee. The DIO and the Graduate Medical Education Committee are responsible for oversight. This policy will be reviewed every three years or more often if deemed necessary.

## Forms

## History

1. Policy gme-adm-0003 approved by GMEC on 02 February 2014.
2. Policy updated for formatting 06 April 2018.
3. Policy updated for formatting 27 June 2018.
4. Reviewed by Policies & Procedures on 27 August 2018.
5. Revised on 07 November 2019.
6. Revised on 12 April 2022.
7. Approved by the GMEC 18 May 2022.